

Friends of Fawkham Zoom AGM

Minutes of Meeting-21st September 2021

Attendees-

Kirsty Williams (Chair), Mandy Bridges, Beverley Bamber, Susannah Denton, Natalie Fox, Barbara Bassi, Victoria Coleman, Debbie Hogg, Joanna Cripps, Charlie Chester, Caitlin Wheeler, Natalie Ford, Sharon Hickton, Sam Higgott, Emma Coleman

Apologies-

Millie-Ann Leenards

Notes	To be actioned by:																				
<p><u>Chairpersons Report</u></p> <ul style="list-style-type: none"> KW presented an overview of the last 2 years (See attached) 	KW																				
<p><u>Treasurers Report</u></p> <p>MB presented an overview of the financial reports from October 2019 to March 2020. (see attached) Reviewed activity throughout 2021 which used carry over from 2020 Finishing on £514</p>	MB																				
<p><u>Head teacher's Report</u></p> <p>Review of FOF Committee</p> <p>New Committee to include: Mandy Bridges, Beverley Bamber, Charlie Chester, Susannah Denton, Natalie Fox, Caitlin Wheeler, Natalie ford, Millie-Ann Leenards, Kirsty Williams, Barbara Bassi, Sharon Hickton, Sam Higgott</p> <p>Helpers: Joanna Cripps, Emma Coleman, Victoria Coleman, Sophie Wyles, Lucy Sleman, Emma Johnson</p> <p>Election:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Role</th> <th>Standing</th> <th>Nominated</th> <th>Seconded</th> </tr> </thead> <tbody> <tr> <td>Chairperson</td> <td>KW</td> <td>MB</td> <td>BBamber</td> </tr> <tr> <td>Treasurer</td> <td>MB</td> <td>BBamber</td> <td>SH</td> </tr> <tr> <td>Vice Chair</td> <td>CC</td> <td>MB</td> <td>SH</td> </tr> <tr> <td>Secretary</td> <td>SD & NFox (Joint)</td> <td>CC</td> <td>BBassi</td> </tr> </tbody> </table>	Role	Standing	Nominated	Seconded	Chairperson	KW	MB	BBamber	Treasurer	MB	BBamber	SH	Vice Chair	CC	MB	SH	Secretary	SD & NFox (Joint)	CC	BBassi	
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<p><u>Special Business</u></p> <p>MB reviewed yearly activities and her decision to take a number of events into the schools control. Thereby leaving less workload for FOF. New ideas now needed.</p>	All																				
<p><u>Wish List</u></p> <p>Eggs – (Sam & Caitlin to speak to MB re further options)</p> <p>Pens and Pencils – Need to check prices at Costco v Amazon (Not sure who is doing this)</p> <p>Leavers Treat</p>	SH/CW																				

<p>Non Fiction Books</p> <ul style="list-style-type: none"> - Good opportunity to tie in a book sale with donations and re do the sponsor books scheme 	CC/SD
<p>Trustee's</p> <p>We all need to be set up as trustee's and logged onto Parentkind</p>	MB
<p>All need to be DBS checked – All to please send email address to BBamber</p>	BBamber/All
<p><u>Christmas Raffle</u></p>	
<p>CC to lead this with help from SH</p> <p>All to chase donations, these need to be secured by half term/1st November</p> <p>Raffle drawn on 15th December at Christmas production</p>	CC/SH
<p>Debbie Hogg to be asked about Brands Hatch tickets</p>	NFox
<p>KW to send headed paper to CC & SH</p> <p>CC & SH to update committee on progress at next meeting on 5th October</p>	KW CC&SH
<p>Next Meeting to be held via Zoom at 7pm 5th October</p>	ALL